



## Payment terms

### Version 1.2

1. Taxes Excluded from Quotes:
  - GlobalSign's quoted prices for services and/or products are exclusive of any and all taxes or duties. Such taxes and duties, when applicable, will be added to GlobalSign's invoices.
2. Invoices:
  - For customers making payment by Credit Card, sales invoice will be issued upon the certificate being available for delivery ("the Delivery Date"), and sales receipt titled "Paid by Credit Card Invoices" will be issued on the 8th day following the Delivery Date.
  - For customers placing a purchase order for Certificates, invoices are issued upon receipt of the purchase order. The invoice will be due for payment within 30 days from the invoice date.
  - Customers with multiple invoices throughout a month may pay in lump sum at the end of the month.
  - Customers may apply for special payment terms, at which time a separate payment contract shall be agreed by GlobalSign.
3. Deposits:
  - Customers placing a purchase order for a deposit will be issued a "Payment Invoice" which should be paid within 30 days from the "Payment Invoice" date. Deposits are not refundable.
  - Deposits shall be used within 1 year from the date of payment. Customer may extend the validity period of the deposits for another 1 year if the customer places additional purchase order for a deposit by end of the validity period.
  - GlobalSign will issue "Paid by Deposit Invoices" for all Certificates purchased using the deposit on the 8th day following issuance of each Certificate.
4. Payment Methods:
  - Payment can be made by Credit Card, Check, or Wire Transfer through any bank account designated by GlobalSign in writing.
  - Wire charges/fees, when applicable, are the responsibility of the customer. For wire transfers, please contact [accountancyus@globalsign.com](mailto:accountancyus@globalsign.com) for appropriate bank account information.
5. Late Payment:
  - If payment is not received within the stated payment terms, GlobalSign may charge a late payment fee from the due date on a month-to-month basis at a rate of one and one half (1.5%) percent per month, or the maximum rate permitted by law, if less.

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Date: August 30, 2011

### 6. Refund Policy for Purchase of Certificates

- Regarding the certificates purchased through the use of GlobalSign Certificate Center (GCC), GlobalSign shall provide refunds pursuant to its GlobalSign Refund Policy published on its web site (<http://www.globalsign.com/repository/>).

### 7. Credit Limit:

- GlobalSign may change credit terms or credit amount upon reasonable notice at any time when, in GlobalSign's reasonable opinion, customer's credit rating, previous payment record, or the nature of customer's relationship with GlobalSign so warrants.

### 8. Termination of Services:

- Should there be any outstanding payments after 60 days from the date of invoice, GlobalSign may terminate any Agreement with the customer and discontinue performance there under. This includes revoking the certificate or stopping the service.