

## GLOBALSIGN PAYMENT TERMS

During the order process the customer will have the opportunity to enter their Purchase Order number, which will appear on the resulting invoice. If the customer fails to enter their Purchase Order number into the system the customer will still be liable for full payment of the invoice in respect of a certificate which has been delivered. If payment is not forthcoming within the stipulated time the conditions outlined at (5) and (7) shall be enforced.

1. GlobalSign's quoted prices for services and/or products are exclusive of any and all taxes or duties. Such taxes and duties, when applicable, will be added to GlobalSign's invoices.
2. For customers purchasing individual Certificates and paying by Credit Card, sales receipts will be issued upon the Certificate being available for pick up ("the Delivery Date") and an invoice will be available for receipt purposes only on the 8<sup>th</sup> day following Delivery Date. For customers placing a purchase order for Certificates 'in arrears' payment terms invoices are due for payment within 30 days from the invoice date. Customers with multiple invoices throughout a month may pay on statement at the end of the month. Enterprise customers and partners may apply for special payment terms, at which time a separate payment contract shall be agreed by GlobalSign.
3. Customers placing a purchase order for a Deposit will be issued a "Payment Request" which should be paid within 30 days from the "Payment Request" date. We do not issue Tax Invoice for Deposits. When certificates are ordered using a pre-paid Deposit a Tax Invoice per certificate will be available for receipt purposes only on the 8<sup>th</sup> day following issuance of each certificate. Should a customer decide not to use all or part of a pre-paid Deposit a refund of the unused Deposit amount may be requested in writing at any time. In the case of a refund of all or part of a Deposit the certificate pricing may revert to a non-discounted level.
4. Payment can be made by Credit Card, Cheque or Wire Transfer as per account information below or any other bank account designated by GlobalSign in writing. Wire charges/fees, when applicable, are the responsibility of the customer.
5. If payment is not received within the stated payment terms, GlobalSign may assess a late payment fee from the due date on a month-to-month basis at a rate of one and one half (1.5%) percent per month, or the maximum rate permitted by law, if less.
6. GlobalSign may change credit terms or credit amount upon reasonable notice at any time when, in GlobalSign's reasonable opinion, customer's credit rating, previous payment record, or the nature of customer's relationship with GlobalSign so warrants.
7. Should there be any outstanding payments after 60 days from the date of invoice, GlobalSign may terminate any Agreement with the customer and discontinue performance there under. This includes revoking the certificate or stopping the service.