Service Provider Agreement

THESE TERMS TOGETHER WITH THE ATTACHED SCHEDULE(S) (THE "AGREEMENT") GOVERN YOUR USE OF THE ATLAS SERVICE ("THE SERVICE") AND PRODUCTS ACQUIRED USING THE SERVICE. YOU MUST READ THIS AGREEMENT CAREFULLY BEFORE USING THE SERVICE TO ACQUIRE PRODUCTS OR SERVICES. BY CHECKING THE ACCEPTANCE BOX AND PLACING YOUR ORDER, YOU ARE AGREING TO BE BOUND BY THE TERMS OF THIS AGREEMENT. IF YOU DO NOT AGREE TO THE TERMS OF THIS AGREEMENT, YOU WILL NOT BE PERMITTED TO ACCESS OR USE THE SERVICE OR ACQUIRE PRODUCTS.

BY CHECKING THE ACCEPTANCE BOX, YOU REPRESENT AND WARRANT THAT YOU ARE DULY AUTHORIZED TO ACCEPT THIS AGREEMENT ON BEHALF OF THE COMPANY SHOWN IN THE 'SOLD TO' FIELD ON THE ORDER SUMMARY ("SERVICE PROVIDER" OR "YOU") AND TO BIND SERVICE PROVIDER TO THE TERMS OF THIS AGREEMENT WITH GLOBALSIGN.

1. Definitions

Activation Date: The date when a Certificate Pack is available for use as notified to Service Provider by GlobalSign.

API Credentials: An authentication method comprised of a key and secret used by Service Provider to access the Service. In the case of DSS, the API Credentials also allow Customers to request Signatures from DSS.

CPS: GlobalSign’s Certification Practice Statement available at http://www.globalsign.com/repository/ as updated from time to time.

Certificate: An electronic document that uses a digital signature to bind a public key and an identity, i.e. digital certificate.

Certificate Pack: The quantity of Certificates purchased and permitted to be used by Service Provider during the Certificate Pack Term.

Certificate Pack Term: A twelve (12) month period starting on the Activation Date.

Customer: A customer of Service Provider that either uses the Service via an interface made available by Service Provider or outsources its Certificate lifecycle management functions to Service Provider.

GlobalSign: The GlobalSign entity identified on the Order Summary.

Individual: A natural person.

Industry Standards: The applicable (a) requirements adopted by the CA/Browser Forum, including without limitation, CA/Browser Forum Baseline Requirements and EV Guidelines, (b) requirements applicable to Supplier’s inclusion in a trusted root store as adopted by an application software vendor, or (c) other applicable regulatory or quasi-regulatory standards.

mTLS Certificate: A Certificate used for mutual or two-way authentication to the Service if Service Provider is integrating its application directly to the Service API.

Order Summary: The order document accepted by Service Provider which sets out the Product or service purchased, certain Product features, length of term and fees payable, each representing an individual purchase which is governed by this Agreement.

Organization Validated (OV) Certificate Identity: A pre-approved Certificate identity that restricts Certificate request and issuance to a specific organization for which GlobalSign has authenticated the organization identity as described in the CPS.

Portal: The portal for the Service that provides account management and ordering tools to facilitate the management of
products and other services provided by GlobalSign.

Product: The product purchased by the Service Provider as identified in the Order Summary, including but not limited to, Signatures, Certificates and timestamps.

Product Term: The Subscription Term and/or Certificate Pack Term, as applicable.

Service API: The application programming interface (API) that facilitates the integration of the Service with Service Provider’s internal systems, as may be made available by GlobalSign under this Agreement.

Subscriber: A natural person or legal entity to whom a Certificate is issued and who is legally bound by a Subscriber Agreement.

Subscriber Agreement: An agreement between the CA and the Subscriber that specifies the rights and responsibilities of the parties available at https://www.globalsign.com/en/repository/GlobalSign_Subscriber_Agreement.pdf as updated from time to time.

Subscription: The Quantity of Signatures and/or timestamps purchased and permitted to be used by Service Provider and Customers during the applicable Subscription Term.

Subscription Start Date: The date shown on the Order Summary that indicates when the Subscription Term begins.

Subscription Term: A twelve (12) month period starting on the Subscription Start Date when Service Provider purchases a Subscription.

Subject: The natural person, device, system, unit, or legal entity identified in a Certificate as the Subject. The Subject is either the Subscriber or a device under the control and operation of the Subscriber.


Any capitalized terms used but not otherwise defined herein shall have the meaning set forth in the CPS, Subscriber Agreement, or TPS (if applicable).

2. Use of the Service and Portal. GlobalSign hereby grants to Service Provider the right to use the Service in accordance with the terms of this Agreement and the applicable Schedule(s).

In connection with the Service, GlobalSign provides Service Provider with access to the Portal. The Portal may also provide certain communications from GlobalSign, such as service announcements and administrative messages. Service Provider is responsible for maintaining the confidentiality of its API Credentials and/or mTLS Certificate and is fully responsible for all activities that occur under Service Provider’s account. Service Provider agrees to (a) immediately notify GlobalSign of any unauthorized use of its API Credentials and/or mTLS Certificate or any other breach of security to support@globalsign.com, and (b) ensure that Service Provider logs out from its account at the end of each session.

GlobalSign hereby grants to Service Provider a non-exclusive, non-transferable, non-sublicensable, revocable license during the term of this Agreement to use and make calls to/from the Service API solely for the purpose of facilitating Service Provider’s use of the Service for the benefit of Customers and Service Provider’s own use. If Service Provider uses the Service for its own use, Service Provider must comply with all obligations applicable to “Customer” in this Agreement.

3. Limitations on Use. Service Provider shall not (a) use the Certificates or Service API except as permitted by this Agreement, (b) distribute or resell the Service or any portions thereof to any third party except as permitted by this
Agreement, (c) cause or permit the reverse engineering, disassembly, or decompilation of the Signatures or the Certificates.

Service Provider shall not: (a) copy, modify or create derivative works of the Service or any component thereof; (b) host, time-share, rent, lease, sell, resell, transfer, license, sublicense, assign, distribute or otherwise make available the Service (including any Products), except as provided in the Agreement; (c) disassemble, decompile, reverse engineer or otherwise attempt to discover the source code of the Service; (d) use the Service to send or store infringing or unlawful material or viruses, worms, time bombs, Trojan horses and other harmful or malicious codes, files, scripts, agents or programs; or (e) use the Service other than in accordance with this Agreement and in compliance with all applicable Industry Standards, laws and regulations.

4. Service Provider Obligations

If a Customer is using a Certificate hierarchy chained to one of GlobalSign’s public root CAs, the Certificates and Service shall be provided in accordance with the CPS which is incorporated by reference into this Agreement. The Subject of any Certificate issued (whether Service Provider or the Customer) is required to comply with the terms of the Subscriber Agreement. Service Provider will notify the Subject that they are required to comply with the requirements in the Subscriber Agreement in connection with the Certificate. Service Provider will further be responsible for ensuring such compliance if the Subject is a Service Provider employee, contractor, device, system, unit, or legal entity.

Service Provider must provide GlobalSign with point of contact information for each Customer for GlobalSign to provide account setup documents for the Customer’s completion before GlobalSign will perform the authentication steps required to create an Organization Validated (OV) Certificate Identity for the Customer under Service Provider’s account.

5. Trial Subscriptions and Test Certificates. The terms of this Section 5 apply if Service Provider is granted the right to access or use the Service free-of-charge for evaluation or trial purposes, including proofs of concept or other testing.

Use Rights. Service Provider may only access or use the Service provided for trial purposes in a non-production, test environment, and solely for the purpose of Service Provider’s internal evaluation and interoperability testing of the Service.

Trial Subscription Period. Service Provider’s right to use the Service will terminate immediately upon the earlier of (a) the date the number of Signatures, timestamps or Certificates in the trial Subscription is depleted, (b) the expiration date of the trial Subscription, or (c) the date when GlobalSign terminates Service Provider’s right to use the trial Service (which GlobalSign may do at any time in its sole discretion).

Warranty Disclaimer. SERVICE PROVIDER ACKNOWLEDGES THAT THE SERVICE OR PRODUCT PROVIDED FOR EVALUATION OR TEST PURPOSES IS PROVIDED “AS IS” AND WITHOUT ANY WARRANTY WHATSOEVER. TO THE MAXIMUM EXTENT ALLOWED BY APPLICABLE LAW, GLOBALSIGN EXPRESSLY DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NONINFRINGEMENT, RELATING TO THE SERVICE, PRODUCTS, SERVICE PROVIDER’S USE OR ANY INABILITY TO USE THE SERVICE OR PRODUCTS, THE RESULTS OF ITS USE AND THIS AGREEMENT.

LIMITATION OF LIABILITY. GLOBALSIGN SHALL NOT BE LIABLE TO SERVICE PROVIDER OR ANY THIRD PARTY FOR ANY CLAIMS, DEMANDS OR DAMAGES WHATSOEVER, INCLUDING, WITHOUT LIMITATION, DIRECT, INDIRECT, CONSEQUENTIAL OR SPECIAL DAMAGES, ARISING OUT OF THE USE OF THE PRODUCT OR SERVICE FOR EVALUATION OR TEST PURPOSES AND THE USE OR FAILURE OF THE SERVICE TO OPERATE FOR WHATEVER REASON, WHETHER IN SUCH ACTION IS BASED IN CONTRACT OR TORT OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, NEGLIGENCE.

6. Fees; Payment. Service Provider agrees to pay GlobalSign the fees for the Products shown in the Order Summary.

On each Subscription Start Date or Activation Date (as applicable), Service Provider shall provide to GlobalSign valid, up-to-date and complete credit card details or, if applicable, approved purchase order information acceptable to GlobalSign. If Service Provider provides its credit card details to GlobalSign, Service Provider hereby authorizes GlobalSign to bill such
credit card for the fees payable on the Subscription Start Date for any Subscriptions ordered and the Activation Date for any Certificate Packs ordered. If Service Provider provides its approved purchase order information to GlobalSign, and/or opts to pay by invoice, GlobalSign shall invoice Service Provider on the Subscription Start Date or Activation Date for the fees payable in respect of any Subscriptions or Certificate Packs; and unless otherwise agreed in the Order Summary, at least 30 days prior to each anniversary of the Subscription Start Date or Activation Date, for the fees payable in respect of the renewal of the Subscription or Certificate Pack. Service Provider shall pay each invoice within thirty (30) days after the date of such invoice.

All payments are payable in the currency on the Order Summary and due net thirty (30) days from the invoice date. GlobalSign’s quoted prices for the Service and Products are exclusive of any and all taxes or duties. Such taxes and duties, when applicable, will be added to GlobalSign’s invoices. Service Provider will pay any taxes, fees and similar governmental charges related to the execution or performance of this Agreement, other than applicable income taxes imposed on GlobalSign related to its receipt of payments from Service Provider.

If any undisputed invoiced amount is not received by GlobalSign by the due date, then without limiting GlobalSign’s rights or remedies, (a) those charges will accrue late interest at the rate of 1.5% of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower, and (b) GlobalSign may suspend or limit Service Provider’s access to the Portal or Service without notice until full payment is made. Service Provider must notify GlobalSign of any fee disputes within thirty (30) days of the applicable invoice date or such invoice will be deemed accepted.

7. **Term; Termination.** The term of this Agreement will begin on the Order Date of the first Order Summary (the “Effective Date”) and will continue unless terminated earlier as provided herein.

7.1 Termination of Agreement. By Service Provider: This Agreement and any active Subscriptions or Certificate Packs may be terminated by Service Provider at any time upon no less than thirty (30) days’ written notice to GlobalSign. By GlobalSign: This Agreement and any active Subscriptions may be terminated by GlobalSign upon not less than thirty (30) days’ written notice to Service Provider (a) if Service Provider materially breaches this Agreement and such breach continues for a period of thirty (30) days after notice thereof has been given by GlobalSign; (b) if Service Provider files for bankruptcy, ceases to carry on business, or undergoes liquidation; or (c) if Service Provider is unable to perform a material portion of its obligations under this Agreement as a result of an event or events of force majeure for a period of not less than thirty (30) days. By either party: Either party may terminate this Agreement immediately upon written notice if the other party is in breach of Section 10 (Confidentiality) of this Agreement. This Agreement and any active Subscriptions or Certificate Packs may be terminated by GlobalSign at any time upon no less than ninety (90) days’ written notice to Service Provider.

7.2 Termination of Subscriptions and/or Certificate Packs. Unless terminated earlier in accordance herewith, each Subscription or Certificate Pack will continue for a period of one (1) year (“Product Term”). If the Order Summary reflects “automatic” as the renewal method, then the Subscription or Certificate Pack will renew automatically on the same terms and conditions for additional successive periods of one (1) year unless either party gives the other party notice of its intention not to renew the Subscription or Certificate Pack at least thirty (30) days prior to the end of the then current Product Term. Service Provider can provide such notice via the Portal by changing the “automatic” renewal method to “manual” for the applicable Subscription or Certificate Pack. Service Provider is responsible for notifying GlobalSign to cancel an existing Subscription or Certificate Pack in order to cancel the renewal and payment obligations under any existing Order Summaries even if Service Provider is purchasing a new Subscription or Certificate Pack. If the Order Summary reflects “manual” as the renewal method, the Subscription or Certificate Pack will not renew automatically. Service Provider must change the “manual” renewal option to “automatic” for the applicable Subscription or Certificate Pack in the Portal or place a new order to continue use of the applicable Product.

8. **Effect of Termination.** Upon termination of this Agreement in any manner, (1) Service Provider shall immediately pay GlobalSign any outstanding fees, (2) Service Provider and Customers shall discontinue use of the Service, and (3) all rights and obligations of the parties under this Agreement shall cease immediately except the terms and conditions of this Agreement shall continue to apply to any Signatures or timestamps created or Certificates issued prior to the termination until the expiration or earlier revocation of the applicable Certificate; and the following Sections which shall survive any
9. Warranty and Disclaimer

9.1 Compliance with Laws. Each party warrants that it shall comply with all applicable federal, state, and local laws and regulations applicable to GlobalSign’s provision and/or use of the Service or Product, as applicable. Each party shall comply, at its own expense, with all sanction laws, import and export laws, restrictions, national security controls, and regulations of any applicable country’s agency or authority (collectively “Laws”). Each party warrants that it is not designated or otherwise subject to economic sanctions or other restrictions pursuant to the Laws and that no individual or entity designated or otherwise subject to economic sanctions under the Laws owns a 50% or more interest in such party, and does not control such party, directly or indirectly. Such warranty is continuing in nature and each party shall advise the other party immediately of any change that affects this warranty. Neither party shall import, export, re-export, or authorize the export or re-export of the Service or any other product, technology or information that it obtains or learns of hereunder, or any copy or direct product thereof, in violation of any Laws, or without any required license or approval.

9.2 Authority. Each party warrants that it is validly existing and in good standing under the laws of the jurisdiction of its organization and has the power and authority to enter into this Agreement and that this Agreement has been duly executed and delivered by such party and constitutes the valid and binding obligation of such party.

9.3 Subscriber Information. Service Provider warrants that all information and representations made by the Subscriber are true.

9.4 Personal Data. Service Provider warrants that (i) it has the necessary rights to provide any personal data or other information that Service Provider provides to GlobalSign, and (ii) providing such information does not violate any applicable data privacy law, contract or privacy policy. The terms of the GlobalSign data processing addendum at https://www.globalsign.com/en/repository/GlobalSign-DPA-For-Partners.pdf (“DPA”) are hereby incorporated by reference and shall apply to the extent GlobalSign processes any Service Provider and Customer Personal Data, as defined in the DPA.

9.5 No Other Warranty. EXCEPT AS PROVIDED IN THE GLOBALSIGN CERTIFICATION PRACTICE STATEMENT AT https://www.globalsign.com/en/repository, AND TO THE MAXIMUM EXTENT ALLOWED BY APPLICABLE LAW, GLOBALSIGN DISCLAIMS ALL OTHER WARRANTIES AS TO THE USE, DELIVERY, LICENSE, PERFORMANCE OR NONPERFORMANCE OF, USE OR INABILITY TO USE THE SERVICE, PRODUCTS, CERTIFICATES, SOFTWARE, DOCUMENTATION OR ANY OTHER SERVICES OFFERED OR CONTEMPLATED BY THIS AGREEMENT, EXPRESS OR IMPLIED. GLOBALSIGN EXPRESSLY DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NONINFRINGEMENT.

10. Confidentiality

10.1 “Confidential Information” means all information that is provided or made available to one party (the “Receiving Party”) by the other party (the “Disclosing Party”). Confidential Information includes, but is not limited to: inventions, technologies; strategies; trade secrets; customer and supplier lists; product designs and pricing information; processes; formulas; business plans; employer and consumer information; employee data; product licensing plans; budgets, finances, and financial plans; production plans and protocols; systems architecture, technology, data, and methods, and any other information that by its nature would typically be considered non-public information. Confidential Information may be conveyed to the Receiving Party in written, electronic, or oral form, and includes any information that may be derived from or developed as a result of access to the Disclosing Party’s facilities, as well as all notes, reports, evaluative materials, analyses or studies prepared by the Receiving Party or its directors, officers, employees, agents and advisors (collectively, such Party’s “Representatives”) regarding or relating to the Disclosing Party or its Confidential Information.

The Receiving Party will protect, and will ensure its employees, officers, agents and contractors will protect Confidential Information by using the same degree of care as Receiving Party uses to protect its own Confidential Information of like nature (but no less than a reasonable degree of care) to prevent the unauthorized use, dissemination, disclosure or
publication of such Confidential Information. The Receiving Party may disclose the Confidential Information only to those of its affiliates and their respective employees and advisors who have a need to know and who are under an obligation of confidentiality at least as restrictive as that contained herein. GlobalSign may also disclose the Confidential Information as may be required for GlobalSign to fulfill its obligations under the Adobe AATL program, subject to appropriate confidentiality provisions. Confidential Information received may be used only to fulfill the purposes of the Agreement. If a Receiving Party or any of its respective affiliates is requested or required by subpoena, court order, or similar process or applicable governmental regulation to disclose any Confidential Information, Receiving Party agrees to provide the Disclosing Party with prompt notice of such request or obligation so that the Disclosing Party may seek an appropriate protective order or procedure if it elects to do so. The Receiving Party’s obligations with respect to particular Confidential Information will expire three (3) years after the termination of this Agreement.

10.2 The foregoing confidentiality obligations will not apply to Confidential Information that (a) is now or subsequently becomes generally available to the public through no fault or breach on the part of the Receiving Party; (b) is known by the Receiving Party prior to disclosure as noted by tangible record; (c) is independently developed by the Receiving Party without the use of any Confidential Information of the Disclosing party; or (d) the Receiving Party rightfully obtains without a duty of confidentiality from a third party who has the right to transfer or disclose it; (e) is disclosed under operation of law; or (f) is disclosed by the Receiving Party with the prior written approval of the disclosing party.

11. Ownership. Except for the rights expressly granted under this Agreement, all right, title and interest in and to the Service, Products, APIs, and Portal is owned exclusively by GlobalSign. GlobalSign retains all right, title, and interest in and to the Service and all other products, software, documentation, works, and other intellectual property created, used, or provided by GlobalSign for the purposes of this Agreement, and all modifications, improvements and derivative works of the same.

12. Indemnification

12.1 GlobalSign will settle and/or defend at its own expense and indemnify and hold harmless Service Provider against any cost, loss or damage from any claim, demand, suit or action brought by a third party against Service Provider alleging that use of the Service by Service Provider as permitted hereunder infringes upon any copyright, trademark, trade secret, United States or European patent or other intellectual property right of any third party.

12.2 Should the Service become, or in GlobalSign’s sole opinion likely to become, the subject of any claim or action for infringement, GlobalSign may (a) procure, at no cost to Service Provider, the right for Service Provider to continue using the Service as contemplated hereunder; (b) modify the Service, without loss of material functionality or performance, to render the Service non-infringing; or (c) if the foregoing alternatives are not reasonably available to GlobalSign, terminate this Agreement.

GlobalSign’s indemnification obligation will not apply to infringement actions or claims to the extent that those actions or claims are based on or result from: (i) modifications made to the Service by or on behalf of Service Provider, or (ii) the combination of the Service with items not supplied by GlobalSign.

12.3 Service Provider will settle and/or defend at its own expense and indemnify and hold harmless GlobalSign against any cost, loss or damage from any claim, demand, suit or action brought by a third party against GlobalSign arising out of or related to any (i) breach of this Agreement by Service Provider, (ii) allegation that the Service Provider breached its agreement with a third party as a result of or in connection with entering into, performing under or terminating this Agreement, or (iii) purchase of the Service by any person or entity purchasing directly or indirectly through Service Provider.

12.4 The party seeking indemnification (the “Indemnified Party”) agrees to promptly notify the party providing indemnification (the “Indemnifying Party”) in writing of any indemnifiable claim. The Indemnifying Party shall control the defense and settlement of an indemnifiable claim. The Indemnified Party shall cooperate in all reasonable respects with Indemnifying Party and its attorneys in the investigation, trial, defense and settlement of such claim and any appeal arising therefrom. The Indemnified Party may participate in such investigation, trial, defense and settlement of such claim and any
appeal arising therefrom, through its attorneys or otherwise, at its own cost and expense.

13. **Limitation of Liability.** GlobalSign’s aggregate liability to Service Provider for any and all claims arising out of or relating to this Agreement, or the use of or inability to use the Service or Products, will in no event exceed the amount of fees paid by Service Provider for the Service, including the applicable Products, within the one (1) year period immediately prior to the event that gave rise to its claim.

14. **Limitation of Damages.** In no event shall GlobalSign be liable to Service Provider or any third party for any special, consequential, incidental or indirect damages including, but not limited to, loss of profits, revenue, or damage to or loss of data arising out of the use of or inability to use the Service or Products whether or not GlobalSign has been advised of the possibility of such damages.

15. **Governing Law and Jurisdiction.** The (i) laws that govern the interpretation, construction, and enforcement of this Agreement and all matters, claims or disputes related to it, including tort claims, and (ii) the courts that have exclusive jurisdiction over any of the matters, claims or disputes, are set forth in the table below.

<table>
<thead>
<tr>
<th>GlobalSign Entity</th>
<th>Governing Law</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Japan</td>
<td>Japan</td>
<td>Tokyo District Court, Japan</td>
</tr>
<tr>
<td>China</td>
<td>China</td>
<td>Shanghai, China</td>
</tr>
<tr>
<td>United Kingdom</td>
<td>England and Wales</td>
<td>London, England</td>
</tr>
<tr>
<td>Europe</td>
<td>Belgium</td>
<td>Leuven, Belgium</td>
</tr>
<tr>
<td>North America, South America, Latin America</td>
<td>New Hampshire, USA</td>
<td>State and federal courts of New Hampshire</td>
</tr>
<tr>
<td>Singapore</td>
<td>Singapore</td>
<td>Singapore</td>
</tr>
<tr>
<td>Philippines</td>
<td>Philippines</td>
<td>Makati City, Philippines</td>
</tr>
<tr>
<td>Country in Asia Pacific region other than Singapore or Philippines</td>
<td>Japan</td>
<td>Tokyo, Japan</td>
</tr>
<tr>
<td>India</td>
<td>Laws of Republic of India</td>
<td>Delhi, India</td>
</tr>
<tr>
<td>Russia</td>
<td>Russia Federation Laws</td>
<td>Moscow, Russia</td>
</tr>
</tbody>
</table>

16. **Miscellaneous**

16.1 **Force Majeure.** Neither party shall be liable for failure or delay in performing its obligations hereunder if such failure or delay is due to circumstances beyond its reasonable control, including, without limitation, acts or measures of any governmental body, war, insurrection, sabotage, embargo, pandemic, fire, flood, strike or other, interruption of or delay in transportation, unavailability of interruption or delay in telecommunications or third party services; provided however, that if a party suffering a force majeure event is unable to cure that event within thirty (30) days, the other party may terminate this Agreement.

16.2 **Notices.** Notices shall, unless otherwise specified herein, be in writing and may be delivered by hand delivery, regular mail, or overnight courier service to the address specified in the Order Summary. Notices shall be effective at the close of business on the day actually received, if received during business hours on a business day, and otherwise shall be effective at the close of business on the next business day. A party may change its contact information below by providing notice of same in accordance herewith.

16.3 **Assignment.** Except as otherwise provided herein, this Agreement shall be binding upon, and inure to the benefit of, the successors, executors, heirs, representatives, administrators and assigns of the parties hereto. This Agreement may not be transferred or assigned by Service Provider without GlobalSign’s prior written consent. Any such purported transfer or assignment shall be void and of no effect and shall permit GlobalSign to terminate this Agreement.
16.4 Severability. If and to the extent that any court holds any provision of this Agreement to be unenforceable, such unenforceable provision shall be stricken and the remainder of this Agreement shall not be affected thereby. The parties shall in good faith attempt to replace any unenforceable provision of this Agreement with a provision that is enforceable and that comes as close as possible to expressing the intention of the original provision.

17. Entire Agreement. This Agreement, Schedules and any documents incorporated herein by reference constitute the entire agreement between the parties and supersedes any prior written or oral agreement or understanding with respect to the subject matter thereof. The terms of this Agreement, the Subscriber Agreement, CPS and TPS prevail over any terms or conditions contained in any other documentation and expressly exclude any of Service Provider’s general terms and conditions contained in any purchase order or other document issued by Service Provider. In the event of any conflict between the terms of this Agreement, the Subscriber Agreement, CPS, TPS, and the terms of any purchase order or any other document issued by Service Provider, the order of precedence shall be: this Agreement, the Subscriber Agreement, CPS and TPS.

18. Amendment. GlobalSign may amend: the CPS, TPS or the Subscriber Agreement; and will give notice of any material changes by posting a new version on the Portal, the GlobalSign website or by a means set forth in Section 16.2 (Notices). If such an amendment materially and adversely affects Service Provider’s rights herein, Service Provider will have the right, as its sole and exclusive remedy in connection with such amendment, to terminate this Agreement during the 30-day period after GlobalSign’s notice of such amendment, by providing written notice of termination to GlobalSign. Service Provider’s continued use of the Service after 30 days of GlobalSign’s notice of the amendment constitutes Service Provider’s acceptance of the amendment.

19. Language. This Agreement is drafted in the English language. Any notice given under or in connection with this Agreement shall be in English. All other documents provided under or in connection with this Agreement shall be in English or accompanied by a certified English translation. The English language version of this Agreement and any notice or other document relating to this Agreement shall prevail if there is a conflict.

20. Third Party Beneficiaries. This Agreement benefits solely the parties to this Agreement and their respective permitted successors and assigns and nothing in this Agreement, express or implied, confers on any other person any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

[Service Provider Agreement v 1.0 November 18, 2020]
Schedule 1
DSS and Timestamps

This Schedule applies only if Service Provider has purchased DSS or Timestamps (as shown on an Order Summary). Other capitalized terms used in this Schedule have the meaning set forth elsewhere in the Agreement.

1. Definitions

AATL Technical Requirements: The version of the Adobe Approved Trust List Technical Requirements available at https://helpx.adobe.comacrobat/k/approved-trust-list2.html#AATLtechnicalrequirements as may be updated from time to time.

AATL Timestamp: An RFC3161 compliant timestamp from GlobalSign issued by the AATL CA.

Adobe Approved Trust List (AATL): A document signing certificate authority trust store created by the Adobe Root CA policy authority implemented from Adobe PDF Reader version 9.0 and later.


Electronic Seal: Data in electronic form, which is attached to or logically associated with other data in electronic form to ensure the latter’s origin and integrity and is applied in the name of a legal entity (business or organization).

Electronic or Digital Signature: Data in electronic form, which is attached to or logically associated with other data in electronic form to ensure the latter’s origin and integrity and is applied by Individuals. DSS supports two types: Individual External Identities and Individual Internal Identities.

Government-Accepted Form of ID: A physical or electronic form of identification (ID) issued by a local country/state government, or an ID issued or generated by a third party that the local government accepts as a form of identification from Individuals for its own official purposes.

ID Source: Any of (i) A Government-Accepted Form of ID; (ii) copy of an attestation from an appropriate notary or Trusted Third Party that s/he has verified the Individual identity based on a Government-Accepted Form of ID, or (iii) copy of a video recording of the verification of Individual identity using secure video communication.

Identity Verification Process: The method used by Customer to verify the identity of an Individual, including the setup, ID Sources, security procedures, and other implementation details. The Identity Verification Process must comply with the AATL Technical Requirements.

Individual External Identities: The identity of an Individual who is not an employee or contractor of Customer but is otherwise associated with Service Provider for purpose of conducting business with Customer.

Individual Internal Identities: The identity of an Individual who is an employee or contractor affiliated with Customer’s Organization Validated (OV) Certificate Identity.

QTSA Timestamp: An RFC3161 compliant timestamp issued by a Trusted Service Provider which meets the requirements of the eIDAS Regulation.

SEIKO Timestamp: An RFC3161 compliant timestamp accredited by the Government of Japan and provided by SEIKO.

Signature: An Electronic Signature or Electronic Seal.

Subject: The natural person, device, system, unit, or legal entity identified in a Certificate as the Subject. The Subject is either the Subscriber or a device under the control and operation of the Subscriber.

Trusted Third Party: A third party approved by GlobalSign that maintains a secure process used by Customer for its Identity Verification Process as may be permitted by the AATL Technical Requirements.

2. Products

2.1 Digital Signing Service

In order to use the Digital Signing Service (DSS), Service Provider must (i) submit each Customer’s organization identity information for verification by GlobalSign to
create the Customer’s OV Certificate Identity, (ii) purchase a Subscription, and (iii) enroll for a mTLS Certificate if Service Provider is integrating its application directly to the DSS API. There are three Signature configuration options available for DSS: (a) Signatures for Individual Internal Identities; (b) Signatures for Individual External Identities; and (c) Electronic Seals.

Use of Certificates for digital signing must comply with various industry standards and the AATL Requirements. GlobalSign reserves the right to require changes to, or revoke its approval of, Customer’s Identity Verification Process in order to comply with the AATL Requirements. Customer must promptly implement any requested changes or immediately cease use of DSS if requested by GlobalSign.

2.2 Timestamps

GlobalSign offers three types of timestamps: AATL, SEIKO, and QTSA. A DSS Subscription includes timestamps equal in number to two times the Quantity of Signatures purchased in the Subscription. Additional timestamps may be purchased with a DSS Subscription or as a standalone Subscription.

2.3 Qualified Timestamps

If Service Provider purchases a Subscription for QTSA Timestamps, GlobalSign will operate in accordance with the GlobalSign TPS, the GlobalSign CP/CPS, and any other relevant operational policies and procedures including the relevant stipulations of the eIDAS Regulation.

The GlobalSign eIDAS Qualified Time Stamping Authority Policy and Practice Statement (“TPS”) available at http://www globalsign.com/repository/ (as updated from time to time), is incorporated by reference into this Agreement.

3. Limitations on Use

Service Provider shall not request more than five (5) Signatures per second or more than one (1) Individual Identity (External or Internal) or Electronic Seal creation per second.

Service Provider may not request more than the number of timestamps purchased in a Subscription. Service Provider shall not request more than five (5) AATL or QTSA timestamps per second or one (1) SEIKO timestamp per second. Service Provider or its Customer shall be responsible for applying any timestamps into the documents or code using the URL provided by GlobalSign. Service Provider shall maintain the confidentiality of the URL and not share it with any third parties other than Customers.

4. Service Provider DSS Obligations

4.1 General Obligations. If a Customer is using a Certificate hierarchy chained to one of GlobalSign’s public root CAs, the Certificates and Service shall be provided in accordance with the CPS.

4.2 Service Provider shall: (a) ensure all key activations and key pairs are controlled by the signer and access to signing keys are based on a two-factor authentication (2FA) process; (b) ensure that information provided on the enrollment requests is complete and accurate; (c) be solely responsible for developing or integrating the digitally signed hash and timestamp into Service Provider’s document management system by either using the DSS API or software developer kit (SDK) or configuring DSS for Service Provider’s own document workflow integration; (d) provide written evidence of compliance with the AATL Technical Requirements as may be requested by GlobalSign from time to time; (e) confirm with the Subscriber that the information is correct before approving a Certificate request; (f) request revocation of a Certificate when any information related to the Certificate request has changed; and (g) ensure compliance by each Individual Subscriber with the terms of the Subscriber Agreement.

4.3 If a Customer is requesting Signatures with Individual Internal Identities, Service Provider must ensure that Customer (a) verifies the Individual’s identity via face to face verification and submit accurate identity information with each Signature request for Subscribers; (b) ensures that the Individual’s identity information submitted by Customer to request Certificates and Signatures is for a current employee or contractor of Customer who has consented to the request; and (c) creates and keeps records of the Identity Verification Process.

4.4 If a Customer is requesting Signatures with Individual External Identities, Service Provider must ensure that Customer (a) only requests Signatures based on Certificates in the name of Individuals following GlobalSign’s prior written approval of the Identity Verification Process; (b) promptly notifies Customer’s GlobalSign account manager of any proposed changes to the Identity Verification Process and only implements
any proposed changes after receipt of written approval from GlobalSign; (c) keeps accurate written records of the Identity Verification Process; (d) follows appropriate security procedures to ensure that the data used to generate the Certificate used in the Signature is accurate and matches the ID Sources; (e) retains copies of the ID Sources used to perform the Identity Verification Process for ten (10) years.

4.5 If a Customer is applying Electronic Seals to documents, Service Provider must ensure that Customer (a) only submits requests in the name of an actual department at Customer; (b) does not submit requests in the name of an Individual; and (c) does not submit requests that are inaccurate or misleading.

5. Subscriptions; Fees

Subscriptions expire twelve (12) months from the Subscription Start Date. There is no credit or refund for expired or unused Signatures or timestamps. There is an additional charge for Qualified Timestamps when selected by Service Provider as part of a DSS Subscription.

Service Provider may exceed the number of Signatures or timestamps purchased in a Subscription. If Service Provider exceeds the number of Signatures purchased in a Subscription, GlobalSign will invoice Service Provider for the excess Signatures on a monthly basis in arrears. The fee for each excess Signature or timestamp shall be invoiced on a per Signature or timestamp basis (as applicable) at the overage charge specified in the Order Summary.

In addition to the termination rights in Section 7.1 of the Agreement, the Agreement may be terminated by GlobalSign if Adobe discontinues the AATL program or GlobalSign is no longer a member of the AATL program. Service Provider’s failure to comply with the AATL Technical Requirements or breach of Section 4 (Service Provider DSS Obligations) shall be considered a material breach of the Agreement.
Schedule 2
Certificates

This Schedule applies only if Service Provider has purchased Certificates (as shown on the Order Summary). Other capitalized terms used in this Schedule have the meaning set out elsewhere in the Agreement.

1. Definitions

Applicant: The natural person or legal entity that applies for (or seeks renewal of) a Certificate. Once the Certificate issues, the Applicant is referred to as the Subscriber. For Certificates issued to devices, the Applicant is the entity that controls or operates the device named in the Certificate, even if the device is sending the actual Certificate request.


Publicly Trusted: Certificates that are trusted by virtue of the fact that their corresponding Root CA Certificate is distributed in widely available application software.

2. The Service

GlobalSign will provide Service Provider with access to the Service on GlobalSign’s Atlas platform for its own use and in support of Customers to issue Certificates for the purposes set forth in the CPS. The Service enables Service Provider to issue and manage Publicly Trusted and privately trusted Certificates, depending upon the Products purchased.

The Certificate API allows Service Provider to (a) validate domains using any of the methods currently supported in the Certificate API; (b) request, receive and revoke Certificates; and (c) perform other queries and actions as documented in the Certificate API. The Service does not provide GUI management components or advanced Certificate life cycle management features.

3. The Products

Unless otherwise instructed by Service Provider, GlobalSign will publish Publicly Trusted SSL/TLS Certificates to Certificate Transparency (CT) logs and as required by the Google Chromium Certificate Transparency Policy.

3.1 Domain Validation. For Publicly Trusted TLS Certificates, Service Provider must validate domain control of domain names in accordance with the Certificate API and the CPS. For Publicly Trusted S/MIME Certificates, if the Certificate API does not support domain validation for S/MIME certificates GlobalSign will manually verify domain control with Service Provider and set up the domains within the account for an additional fee as shown in the Order Summary. Upon the availability of the Certificate API for domain validation for S/MIME certificates, Service Provider will use the Certificate API to add all domains to the Service.

3.2 Organization Validation. For certain Publicly Trusted Certificates, GlobalSign will verify the organization details provided to GlobalSign in the Initial Order to create an Organization Validated (OV) Certificate Identity for Service Provider.

4. Service Provider Obligations

For purposes of the Agreement, Service Provider shall be considered the Applicant or Subscriber. Service Provider will comply with the requirements set forth in the Subscriber Agreement at https://www.globalsign.com/en/repository/Globalsign_Subscriber_Agreement.pdf as applicable to Service Provider acting in the capacity of Applicant, Subscriber or Subject. Service Provider will notify all Service Provider staff who act on behalf of Service Provider as the Applicant, Subscriber or Subject (e.g. apply for, receive, or are issued Certificates) under this Agreement that they are required to comply with the requirements set forth in this Agreement and the Subscriber Agreement as applicable to the activities of such staff in connection with the Service and Certificates, and Service Provider will be responsible for ensuring such compliance.

Service Provider will designate one or more individuals with authority to receive API Credentials and act as the main point of contact (the “Administrator(s)”). GlobalSign will provide the Administrator with an mTLS Certificate to be used to authenticate to the Service as well as API Credentials to enable access to the Certificate API. Service Provider is obligated to ensure the API
Credentials are secure and accessible only by the Administrator or designated system/Individual. In the event of a compromise or suspected compromise, the Administrator will promptly request that GlobalSign revoke or disable client keys and secrets.

Service Provider will act as a Local Registration Authority (LRA) when using the Service. The LRA is responsible for identifying and authenticating Applicants requesting Certificates and keeping records of identity verification.

Service Provider will act as the sole intermediary for all communications with Applicants and Subscribers.

5. Use of Publicly Trusted S/MIME Certificates

Service Provider may issue Certificates to Service Provider’s employees and third parties conducting business with Service Provider if Service Provider has assigned an email address or mobile device to the third party for such business purposes, provided that (i) Service Provider has verified the information included in each Certificate as being accurate; (ii) the Individual to whom such Certificate is issued has consented to the inclusion of all data that is incorporated into such Certificates; and (iii) such Certificate is used for Service Provider related business only.

Service Provider may only request Certificates for which Service Provider controls the email account associated with the address or have obtained authorization from the account holder as specified in the Mozilla CA Certificate Inclusion Policy at https://www.mozilla.org/en-US/about/governance/policies/security-group/certs/policy/inclusion/.

6. Management of Customer Accounts

Service Provider may act on behalf of certain Customers to set up and manage the Customer’s Organization Validated (OV) Certificate Identity and serve as the Administrator for the Customer’s Organization Validated (OV) Certificate Identity. Service Provider may only request Certificates from a Customer’s Organization Validated (OV) Certificate Identity that are authorized by the Customer for domains that have been added to the Customer’s Organization Validated (OV) Certificate Identity. Service Provider shall only request domains to be added to the Service Provider’s account when specifically authorized by the Customer.

For each Customer that Service Provider wishes to act as the agent for the Customer’s account, Service Provider will provide GlobalSign with a Letter of Authorization (LOA) signed by the Customer, in a form provided by GlobalSign. Service Provider must provide a new signed LOA from the Customer at least every eleven (11) months. Upon receipt of each LOA from Service Provider, GlobalSign will validate the authority of the signatory to sign the LOA on behalf of the Customer and the authenticity of the signatory’s signature.

If a Customer is no longer a customer of Service Provider or withdraws its authorization for Service Provider to on behalf of the Customer’s for the applicable account(s), Service Provider shall immediately notify GlobalSign in writing. GlobalSign will deactivate the applicable Customer’s account(s) upon (i) receipt of written request from Customer or Service Provider, (ii) Service Provider’s failure to provide a new signed LOA from the applicable Customer after 12 months, or (iii) if GlobalSign is unable to validate the LOA as described above. Service Provider shall indemnify and hold harmless GlobalSign, its affiliates and their assigns, agents, officers, and employees harmless from and against any claims, demands, liabilities, losses, costs, damages or expenses (including reasonable attorneys’ fees) arising out of or related to Service Provider’s actions or inactions with respect to the creation or management of a Customer’s account and domains or related certificate issuance or management.